

UNION STATION REDEVELOPMENT CORPORATION

REQUEST FOR PROPOSALS

SELECT REPLACEMENT OF THE FLOOR TILES IN THE MAIN HALL AND WEST HALL – PHASE 2 AT WASHINGTON UNION STATION

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1.0 INTRODUCTION

1.1 PURPOSE

Union Station Redevelopment Corporation (“USRC”) is currently inviting proposals from selected stonework firms for the Transportation Alternatives Program (“TAP”) grant-funded *Select Replacement of the Floor Tiles in the Main Hall and West Hall – Phase 2 at Washington Union Station* project (hereinafter the “Project”).

Proposals provided in response to this Request for Proposals (“RFP”) that comply with the submittal requirements set forth in Section 3.4 PROPOSAL INFORMATION AND CONTENT will be evaluated in accordance with the criteria and procedures described in Section 5.0 PROPOSAL EVALUATION CRITERIA. Based on the results of the evaluation, USRC will award the contract included in Section 6.0 EXHIBITS in this RFP to the most advantageous Proposer based on the evaluation factors set forth in this RFP.

1.2 DESCRIPTION OF PROJECT

USRC will retain a firm with specialty in installation of marble tiles in large, historic, public spaces (hereinafter, “Consultant”) to perform the following services:

1. Remove and replace selected floor tiles in the Main Hall and West Hall;
2. Prepare Completion Summary of Work Report.

1.3 BACKGROUND

Union Station was designed by Daniel Burnham and built in the period of 1905-1908, opening in the fall of 1907. At the time of the 1986-88 restoration, the Main and West Halls no longer had the original marble floor tiles, which had been replaced in the early 1950s. As a result, the remaining original marble located in the Presidential Suite was used to source the replacement marble, which is believed to be composed of Pentelic Greek marble (no official construction records of the exact source of the tile were maintained as part of the 1986-88 restoration project). Since the 1988 reopening, the floor tiles have become cracked and worn down due to the pedestrian traffic.

In 2017, USRC began a search to find similar marble to replace the heavily stained and cracked tiles located where the demolished fountains and Center Café were previously situated in the Main Hall and were removed in 2016. The search resulted in the selection of Olympic marble from the Danby Quarry in Vermont. Promacs, L.L.C. was hired to demolish and replace the selected marble tiles in the areas of the former fountains and Center Cafe, beginning their work in February 2020 and completing it roughly four months later. USRC then determined this project to be considered as Phase 1 since there were additional tiles still in need of replacement. Descriptive information and photographs of the work undertaken by Promacs L.L.C. in Phase 1 are included herein as part of the construction documents.

1.4 PROJECT OBJECTIVES:

- Remove the identified tiles and replace with the new tiles as provided by USRC and currently stored on site (in the Station Theatre space on the lower level);
- Prepare all related written and photographic documentation, as described in this RFP, in advance of work and upon completion of work on the Project.
- Note: the project is divided into:
 - Base Bid – a fixed cost to remove and replace a specific quantity of tiles, as identified and labeled in the construction documents.
 - Alternate A – a fixed cost to remove and replace a specific quantity of additional tiles, as identified and labeled in the construction documents.

1.5 PRE-PROPOSAL CONFERENCE

USRC will hold a Pre-Proposal Conference on **December 7th, 2023 at 10:30 am in the center of the Main Hall of Washington Union Station (50 Massachusetts Ave, NW).**

The purpose of the Pre-Proposal Conference is to provide information regarding this RFP and the Project to potential proposers. Questions will not be answered during the Pre-Proposal Conference. Questions will be addressed pursuant to Section 2.2 of this RFP.

Attendance at the Pre-Proposal Conference is MANDATORY. Non-attendance at the Pre-Proposal Conference will result in disqualification from consideration for the Project.

1.6 PROPOSAL DUE DATE

All proposals (including technical and fee information) are due via electronic submissions to the Union Station Redevelopment Corporation on or before **December 20th, 2023** (the “Proposal Due Date”), at 5:00 p.m. Any proposals received after this appointed schedule will be considered late and will be returned unopened to the Proposer. The proposal due date can be changed only by addendum. All proposals should be submitted via email to the Contact Person noted in Section 1.8 of this RFP.

1.7 CONTACT PERSON AND INQUIRIES

Any questions or suggestions regarding this RFP should be submitted via email to the USRC contact person listed below:

Sarah Mayersohn
 Union Station Redevelopment Corporation
 750 First Street NE, Suite 1010
 Washington, DC 20002
 Phone: (202) 216-1304
 Email: smayersohn@usrcdc.com

Any response made by USRC will be provided in writing to all known potential Proposers by addendum. No verbal responses shall be authoritative.

1.8 SELECTION PROCESS SCHEDULE

Issuance of RFP	November 30 th , 2023
Pre-Proposal Conference	December 7 th , 2023
Clarifications Request Due Date	December 12 th , 2023
USRC Response to Clarifications Request	December 15 th , 2023
Proposal Due Date	December 20 th , 2023

2.0 INSTRUCTIONS TO PROPOSERS:

2.1 PROCUREMENT PROCESS

The procurement method will be a competitive proposal process. All technical requirements, unless otherwise specified, must be met, or be capable of being met by the Proposer or their proposal will be disqualified as being non-responsive.

2.2 CLARIFICATION AND ADDENDA

Proposers must prepare requests for information or clarification in writing (via email) for USRC's consideration as set forth in this section of this RFP. USRC will not respond to written requests received after **December 15th, 2023**.

Proposers are advised that this section places no obligation on the part of USRC to respond to any or all requests for information or clarification, and that USRC's failure to respond to any such request will not relieve the Proposer of any obligations or conditions required by this RFP. Requests for information or clarification regarding this RFP shall only be submitted in writing (via email) to the Contact Person identified in Section 1.8 of this RFP.

All responses to written requests for information or clarification, or additional information will be distributed as addenda to this RFP by email to all potential Proposers known to USRC.

No oral interpretation, instruction, or information concerning this RFP given by any employee or agent of USRC shall be binding. Proposers who submit a Proposal in reliance on any such oral information risk having their response to this RFP deemed non-responsive.

During the period provided for the preparation of Proposals, USRC may issue addenda to this RFP. These addenda will be numbered consecutively and will constitute a part of this RFP. Each Proposer is required to acknowledge receipt of each addendum in writing to the Contact Person. This acknowledgment shall include all addenda distributed prior to the Proposal Due Date. All responses to this RFP shall be prepared with full consideration of the addenda issued prior to the Proposal Due Date.

2.3 TERM OF CONTRACT

The Contract Term for the Project shall be through the completion of all elements of the Scope of Work for this portion of the Project as defined and described in Section 3.3 below.

2.4 PROPOSAL EVALUATION

All proposals will be evaluated using the criteria specified in Section 5.0 of this RFP. Selection will include an analysis of proposals by USRC.

2.5 APPLICABLE LAWS

All applicable laws, ordinances, and regulations of the District of Columbia shall apply.

2.6 ACCURACY OF RFP AND RELATED DOCUMENTS

USRC assumes no responsibility that the specified technical and background information presented in this RFP, or otherwise distributed or made available during this procurement process, is complete or accurate. Without limiting the generality of the foregoing, USRC will not be bound by or be responsible for any explanation or interpretation of the proposal documents other than those given in writing as an addendum to this RFP.

Should a recipient of this RFP find discrepancies in or omissions from this RFP and related documents, the recipient of this RFP shall immediately notify the Contact Person designated in Section 1.8 of this RFP via email. A written addendum, if necessary, then will be made available to each recipient of this RFP.

2.7 RESPONSIBILITY OF PROPOSER

Each Proposer is encouraged to conduct all necessary investigations and review all available and relevant data and information that is necessary in its judgment in order to assume the responsibility for the scope of work described in this RFP prior to the submittal of its Proposal.

2.8 CONFIDENTIAL INFORMATION

If any Proposal contains technical, financial, or other confidential information that the Proposer believes is exempt from disclosure, the Proposer must clearly label the specific portions intended to remain confidential. USRC, at its sole discretion and subject to applicable law, will determine whether such exemption applies. USRC has sole discretion to make such determination regarding the disclosure of information, and by responding to this RFP, proposers waive any challenge to USRC's decisions in this regard. Marking all or substantially all of a Proposal as confidential may result in the Proposer being deemed non-responsive to this RFP.

Notwithstanding the foregoing, proposers recognize and agree that USRC, its staff, and its consultants will not be responsible or liable in any way for any losses that the Proposer may suffer from the disclosure of information or materials to third parties.

2.9 USRC RIGHTS AND OPTIONS

This RFP constitutes an invitation to submit proposals to USRC. Without limitation or penalty, USRC reserves and holds at its sole discretion, the following rights and options:

1. This RFP does not obligate USRC to select, procure or contract for any services whatsoever;
2. USRC reserves the right to change or alter the schedule for any events associated with this procurement and, if required, notify the proposers. A Proposer, by submitting a Proposal, agrees to be bound by any modifications made by USRC;
3. All costs incurred by a Proposer in connection with responding to this RFP (including engineering and legal costs), the evaluation and selection process undertaken in connection with this procurement, and any negotiations with USRC will be borne by the Proposer;
4. USRC reserves the right to reject all proposals and components thereof to eliminate all proposers responding to this RFP from further consideration for this procurement, and to notify such proposers of USRC's determination;
5. USRC may cancel this RFP without the substitution of another RFP and terminate this procurement at any time without any liability whatsoever;
6. USRC reserves the right to waive any technicalities or irregularities in the proposals;
7. USRC reserves the right to eliminate any Proposer who submits incomplete or inadequate responses or is not responsive to the requirements of this RFP;
8. USRC may request proposers to send representatives to USRC for interviews and presentations;
9. To the extent deemed appropriate by USRC, USRC may select and enter into negotiations with any Proposer submitting a Proposal that is found to be reasonably susceptible for award;
10. USRC reserves the right to discontinue negotiations with any selected Proposer;
11. USRC reserves the right, without prior notice, to supplement, amend, or otherwise modify this RFP;
12. All proposals (other than portions thereof subject to patent or copyright protection) become the property of USRC and will not be returned, and USRC reserves the right to utilize all such information contained in the proposals without further cost to USRC;
13. USRC may add to or delete from the Project Scope of Work set forth in this RFP;
14. Any and all proposals not received by the Proposal Due Date and time shall be rejected and returned unopened;
15. Neither USRC, its staff, its representatives, nor any of its consultants or attorneys will be liable for any claims or damages resulting from the solicitation, collection, review, or evaluation of responses to this RFP;
16. USRC, including its representatives and consultants, reserves the right to visit and examine any of the facilities referenced in any proposal and to observe and investigate the operations of such facilities;
17. USRC reserves the right to conduct investigations of the proposers and their responses to this RFP and to request additional evidence to support the information included in any such response;
18. USRC reserves the right to award multiple contracts to perform the Scope of Work; and

19. By responding to this RFP, proposers acknowledge and consent to the rights and conditions set forth in this RFP, including those set forth in the contract, which is attached as Exhibit A, except as modified in the red-line version submitted in accordance with Section 2.15 (26) of this RFP.

2.10 TERMINATION OF NEGOTIATIONS

USRC, at its sole discretion, may exclude a Proposer from further participation in any negotiation process, if USRC determines that such Proposer is failing to progress in the negotiations or if the terms of its Proposal are less advantageous than those of other proposers. USRC will give written notice of its decision to the Proposer, which shall be sent in writing, signed by USRC.

2.11 ADDITIONAL OR SUPPLEMENTAL INFORMATION

After receipt of the submittals, USRC will evaluate the responses, including the references, experience and other data relating to the Proposer's qualifications. If requested by USRC, a Proposer may be required to submit additional or supplemental information to determine whether the Proposer meets all of the qualification requirements.

2.12 REPORTING RESPONSIBILITIES

The successful Proposer will report directly to USRC's project manager, who will be identified following execution of the contract.

2.13 GENERAL REQUIREMENTS

The following information pertains to the submission of a proposal to USRC and contains instructions on how proposals must be presented in order to be considered. If specific conditions or instructions in the text of this RFP conflict with the General Requirements as listed here, those conditions or instructions in the RFP shall prevail.

1. Proposals submitted in response to this RFP must be formatted as specified in Section 3.4 PROPOSAL INFORMATION AND CONTENT of this RFP. Additional sheets, literature, etc. - will not be allowed. Page limitations, if included, must be followed as specified in the RFP;
2. The required Proposal shall be submitted via email by the Proposal Due Date and time identified in Section 3.1 SUBMISSION REQUIREMENTS. Proposals received after the Proposal Due Date and time will not be considered and the Contact Person noted in Section 1.8 will send a response to confirm that the late proposal is rejected and disqualified from further consideration;
3. The Proposal submission email should include the Project name and number, Proposal Due Date and time, and the name of the firm submitting the proposal. Proposals must be received via email to the attention of the Contact Person noted in Section 1.8 by the Proposal Due Date and time identified in Section 1.7 of this RFP in order to be considered.

4. By submitting a signed proposal, Proposer agrees to accept an award made at the price and upon the terms contained in that proposal. Prices proposed must be audited by the Proposer to ensure correctness before the proposal is submitted. Offered prices shall be irrevocable for a period of 60 days following the Proposal Due Date. The Procurement Officer may request Proposers to extend the 60-day period. The person signing the proposal is responsible for the accuracy of information in it. The specifications, provisions, and the terms and conditions of this RFP and proposal shall be attached to and become a part of a valid contract between USRC and the Proposer upon notice of award of the contract in writing;

5. Any contract awarded as a result of a proposal shall comply fully with all Local, District of Columbia, State, and Federal laws and regulations;

6. A Proposer must type or neatly print the firm's name, as well as the full legal name and title of the person signing the proposal, in all appropriate places. The Proposer's signature must be executed by a Principal of the firm duly authorized to make contracts and bind the firm to all terms being proposed;

7. Proposals may be withdrawn upon receipt of a written request prior to the Proposal Due Date and time. If a firm seeks to withdraw a proposal after the Proposal Due Date and time, the firm must present a written statement indicating that an error was made;

8. The Proposer must propose all items specified or indicate under each item what alternative is being proposed and why it should be considered in lieu of the original RFP requirements. Failure to indicate any exceptions shall be interpreted as the Proposer's intent to fully comply with the RFP requirements as written. Conditional or qualified proposals (except as specifically allowed in the RFP) are subject to rejection in whole or in part;

9. USRC shall be the sole judge of the quality and the acceptability of all proposals. Overall quality, local facilities, terms and other pertinent considerations will be taken into account in determining acceptability;

10. The successful Proposer must assume full responsibility for delivery of all services proposed and agree to indemnify and hold harmless USRC; the United States of America, acting through the Federal Railroad Administration; the District of Columbia, acting through the District Department of Transportation, Union Station Investco, LLC; Jones Lang LaSalle Americas Inc., and John Bowie Associates, their officers, directors, employees and agents from and against any and all claims, losses, demands, damages and liabilities of any kind, including, without limitation, those for bodily injury, sickness, death, and property damage or destruction (and including, without limitation, reasonable attorneys' fees and other costs and expenses related thereto);

11. The successful Proposer shall be responsible for the proper training and certification of personnel used in the performance of the services proposed;

12. The successful Proposer shall not assign, transfer, convey, sublet, or otherwise dispose of any contract resulting from the RFP or of any of all of its rights, title or interest therein without prior written consent of USRC;

13. By submitting a signed proposal, Proposer certifies that there has been no collusion with any other Proposer;

14. In case of default by the successful Proposer, USRC may procure the required services from another source and hold the successful Proposer responsible for any resultant excess cost;

15. The successful Proposer contracts directly with USRC and is the party obligated to perform. The Contract may not be assigned and any failure to perform the Contract in accordance with the RFP requirements will constitute a breach of contract and may result in a Proposer being found to be “non-responsible” in the future;

16. The Contract will provide for monthly submission of invoices to USRC.

17. USRC reserves the right to accept or reject any or all proposals, or any part thereof, and to waive any technicalities. USRC reserves the right to award a contract based on this RFP and the proposal(s) received (in whole or in part) to one or several Proposers;

18. Awards will not necessarily be based on cost alone. Other factors, as detailed in this RFP, will be considered in determining what proposal will be deemed to best meet the needs of USRC;

19. It is the policy of USRC that the evaluation and award process for USRC contracts shall be free from both actual and perceived impropriety, and that contacts between potential proposers and USRC, elected officials and staff regarding pending awards of USRC contracts shall be prohibited:

a. No person, firm, or business entity, however situated or composed, obtaining a copy of or responding to this solicitation, shall initiate or continue any verbal or written communication regarding this solicitation with any USRC officer, employee, or designated USRC representative, between the date of the issuance of this solicitation and the date of USRC’s recommendation for award of the subject contract, except as may otherwise be specifically authorized and permitted by the terms and conditions of this solicitation;

b. All written communications initiated by such person, firm, or entity regarding this solicitation, if same are authorized and permitted by the terms and conditions of this solicitation, shall be directed to the USRC point of contact identified in Section 1.8 of this RFP.

20. Proposers shall submit a red-line version of the contract, attached as Exhibit A to this RFP, showing all terms and conditions that the Proposer believes must be revised for it to accept an offer of award. USRC reserves and holds at its sole discretion the right and option to accept any of the proposed changes. Failure to submit a red-line version of the contract or a certification

that the proposed contract is acceptable in its complete form shall result in the proposal being rejected as “non-responsive.”

21. USRC will not enter into a contract, in excess of \$25,000, with any party or parties listed on the General Services Administration's List of Parties Excluded from Federal Procurement or Non-Procurement Programs. This list contains the names of parties debarred, suspended, or otherwise excluded by agencies, and contractors declared ineligible under statutory or regulatory authority. **Proposers shall provide DUNS Number and CAGE Code along with certification regarding its exclusion status and that of its principal employees, as part of its proposal.** For this purpose, USRC considers principal employees to include an officer, director, owner, partner, key employee or other person within the firm with primary management or supervisory responsibilities related to the Project.

2.14 Personal Conflicts of Interest

It is the policy of USRC to require contractors and consultants to identify and prevent personal conflicts of interest of their personnel and other representatives. A personal conflict of interest arises when a contractor or consultant or its employees or independent contractors, has a financial interest, personal activity or relationship that could impair that person’s ability to act in the best interests of USRC when performing under a contract with USRC, or that could impair the impartiality of USRC’s procurement process.

2.15 COVID-19

It is incumbent on the consultant or contractor to take all steps to ensure the good health, safety, and welfare of all their employees, subcontractors, and other associated persons with regard to COVID-19.

If, at any time, a contractor determines it is not safe for their employees, subcontractors, and other associated persons to come to the site, they may stay away and will not be penalized in any way and all timetables and delivery requirements will be adjusted as appropriate. However, no costs to the project will be adjusted.

3.0 PROPOSAL REQUIREMENTS

3.1 SUBMISSION REQUIREMENTS

3.1.1 Proposal Due Date and Submittal Format

All Proposals, including all attachments, must be received by USRC via email submission no later than the Proposal Due Date (**December 20th, 2023**) and time (5:00 pm EST) and must be addressed to:

Sarah Mayersohn
Union Station Redevelopment Corporation
750 First Street NE, Suite 1010

Washington, DC 20002
Phone: (202) 216-1304
Email: smayersohn@usrcdc.com

Each proposal must meet the requirements noted in this RFP. The required content of the Proposal is specified in Section 3.4 PROPOSAL INFORMATION AND CONTENT of the RFP. The Proposer must sign the Proposal. All Proposals must be complete with all requested information.

3.2 SCOPE OF WORK (THE “PROJECT”)

The scope of the Project is defined in Section 1.2 of this RFP.

3.3 PROPOSAL INFORMATION AND CONTENT

Proposers shall submit a Proposal responding to the items listed below identified by PART number & Title in the order shown. Responses must be in sufficient detail to provide for meaningful evaluation and assessment:

PART 1: Experience of the Firm including Joint Ventures and/or Sub-Contractors

- Please describe the background of the firm, including location, years in business, number of employees, areas of expertise, etc.
- How does the firm distinguish itself from other firms?
- Identify the firm’s qualifications to provide the professional services requested.
- Provide a list of three (3) clients for whom the services performed were most similar to those which USRC is seeking; said services shall have been completed within the past five (5) years.
 - Describe each project in detail, noting these similarities.
 - Provide the approximate contract cost for each project.
 - Provide the start date and completion date for each project.

PART 2: Team Assigned to the Project

- Describe who will be assigned to the Project team and what work elements they will be assigned.

PART 3: Schedule

- Provide a Project Schedule, showing activities scheduled to take place each week. Establish the Project Schedule on a weekly basis and not on a calendar basis (i.e. do not link any tasks to specific dates of the year).

- To the extent possible, correlate the Project Schedule to the activities noted in the Project Approach (see above). It should be noted that the schedule must be flexible to accommodate events at the station and the change order approval process from the Federal Highway Administration. Union Station Investco (USI) will provide a list of events after the winning bidder has been selected and entered into contract. A sample events schedule will be distributed at the Pre-Proposal Conference.
- Describe which portions of the Project will be conducted during normal business hours versus off-hours, as described elsewhere in this RFP.

PART 4: Fees

Provide a fixed price Fee Proposal that includes the work described herein. All sub-consultants, sub-contractors or joint ventures required to perform the work shall be included in the fixed price Fee Proposal below. Provide Fee Proposal in the following format:

- Date of Proposal
- Dates/titles of all addenda
- Price for Base Bid (in written and numerical form) broken into the following categories:
 - Cost of mobilization, access/protection, daily cleaning
 - Cost of removal and replacement of selected floor tiles (labor, materials)
 - Cost of local stone honing
 - Cost of demobilization, final clean
 - Cost of overhead, profit, insurance, etc.
 - Cost of completion report
- Price for Alternate A (in written and numerical form) broken into the following categories:
 - Cost of access/protection, daily cleaning
 - Cost of removal and replacement of selected floor tiles (labor, materials)
 - Cost of local stone honing
 - Cost of overhead, profit, insurance, etc.

Pursuant to negotiations with apparent awardee, USRC may require a further detailed breakdown and explanation of the fee structure.

The offered price shall be irrevocable for a period of 60 days following the Proposal Due Date. The USRC Procurement Officer may request proposers to extend the 60-day period.

PART 5: Miscellaneous Requirements

A Proposer shall include a red line version showing any proposed changes to the contract for the Project (Exhibit A) or a certification that the contract is acceptable (required by Section 2.15 (26) of this RFP). As part of the Proposal Submission please include a *Microsoft Word* version of the draft contract.

THE CONTRACT IS SUBJECT TO THE REQUIREMENTS OF THE DAVIS-BACON ACT. THE WAGE DETERMINATION NUMBER IS DC 190002 04/05/2021 DC2.

A Proposer shall also provide its DUNS number and CAGE Code along with a certification of the Proposer's exclusion status and those of its principal employees (required by Section 2.15 (27) of this RFP.

PART 8: Local and Minority Business Subcontracting Plan

A Proposer shall submit the Local and Minority Business Subcontracting Plan required by Section 4.0 of this RFP which follows.

4.0 LOCAL AND MINORITY BUSINESS SUBCONTRACTING PLAN

The involvement of local and minority businesses is a high priority for USRC. To this end, the USRC has endorsed the principle of giving these businesses the maximum practicable opportunity to participate in all phases of its operations. In this regard, bidders/proposers shall submit a Local and Minority Business Subcontracting Plan, in the format that follows, that describes how these businesses will be included in the Project,

For purposes related to the Local and Minority Business Subcontracting Plan, bidders/proposers must provide documentation supporting the inclusion of the proposed subcontractors as local and/or minority businesses. This documentation can include:

- Existing certifications from public or third-party private certification organizations;
- Memberships in professional organizations, associations, societies, institutions, councils, alliances, etc. that deal with matters pertaining to local and minority businesses; and any company facts and information that support consideration of a firm as a local or minority business.

The bidder/proposer acknowledges that it is aware of the Local and Minority Business Subcontracting Plan requirements, as set forth herein and that a plan must be submitted with its Bid/Proposal.

USRC recognizes that business models, especially for small firms, do not always allow for a great deal of subcontracting, if any. USRC also recognizes that the nature of the work to be performed is not always conducive to subcontracting to local and minority businesses. The Subcontracting Plan contains a section for bidders/proposers to explain why subcontracting work, in general or to local or minority businesses, is not an option.

The bidder/proposer understands and agrees to provide the maximum practicable opportunity for local and minority businesses to participate in performance of the contract. The bidder/proposer further understands that if it does not submit a Local and Minority Business Subcontracting Plan with its Proposal, its proposal may be rejected.

[TEMPLATE]

LOCAL AND MINORITY BUSINESS SUBCONTRACTING PLAN

Bidder/Proposer: [Type text]

Address: [Type text]
[Type text]
[Type text]

Name and Title of Person Completing this Plan: [Type text]
[Type text]

Total Estimated Cost of Project: [Type text]

Total Estimated Amount to be Subcontracted: [Type text]

Total Number of Subcontractors Expected for the Project: [Type text]

Details of Local or Minority Business Subcontracting:

- Dollar Amount: [Type text]
- Percentage of Project: [Type text]

Names of Local and Minority Business Subcontractors Expected to be Used, Type of Business, Description of Work to be Performed, and Estimated Dollar Value of Each Subcontract:

Local or Minority Business Subcontractor	Type of Business (Local or Minority)	Description of Work	Dollar Value

As part of the plan, the bidder/proposer should submit documentation as to why each firm should be considered a Local or Minority Business.

Identify the person who will be responsible for administering the Local and Minority Enterprise Participation Subcontracting Plan for the bidder/proposer.

Name: [Type text]

Title: [Type text]

Address: [Type text]

Phone Number: [Type text]

Email Address: [Type Text]

If subcontracting is not an option for your firm or is not possible due to the fact that the nature of the work to be performed is not conducive to subcontracting to local and minority businesses, please explain below.

[Type text]

BIDDER/PROPOSER CERTIFICATION

I, the undersigned, an officer of _____ (“Firm”) do hereby assure that the Firm will submit periodic reports in order to determine the extent of compliance with this Plan.

Signature

Date

Title

5.0 PROPOSAL EVALUATION CRITERIA

The proposals will be evaluated on the following criteria:

1. Evaluation of the soundness of the Proposer's Project Approach and Project Schedule.
2. The Proposer's background experience and the experience and depth of its proposed team and key team members.
3. The Proposer's fee.

USRC RESERVES THE RIGHT TO DETERMINE WHICH MATERIALS AND FACTORS TO TAKE INTO CONSIDERATION. THE EVALUATION AND SELECTION SHALL BE AT THE SOLE AND ABSOLUTE DISCRETION OF USRC.

6.0 EXHIBITS

Exhibit A – Contract

Exhibit B – Project Drawings (all drawings 11” x 17” format)

- Drawing CS, Cover Sheet
- Drawing A1, Summary of Work
- Drawing A2, Summary of Work - Continued
- Drawing A3, Floor Plan Showing Space Allocations
- Drawing A4, Overall Floor Plan – Main and West Hall
- Drawing A5, Typical Tile Details
- Drawing A6, Floor Plan – Main Hall, Bay 1 North
- Drawing A7, Floor Plan – Main Hall, Bay 2 North
- Drawing A8, Floor Plan – Main Hall, Bay 3 North
- Drawing A9, Floor Plan – Main Hall, Bay 4 North
- Drawing A10, Floor Plan – Main Hall, Bay 5 North
- Drawing A11, Floor Plan – Main Hall, Bay 1 South
- Drawing A12, Floor Plan – Main Hall, Bay 2 South
- Drawing A13, Floor Plan – Main Hall, Bay 3 South
- Drawing A14, Floor Plan – Main Hall, Bay 4 South
- Drawing A15, Floor Plan – Main Hall, Bay 5 South
- Drawing A16, Floor Plan – Main Hall, East Colonnade
- Drawing A17, Floor Plan – West Hall, Bays 1 & 2
- Drawing A18, Floor Plan – West Hall, Bays 3 & 4
- Drawing A19, Floor Plan – West Hall, Bay 5 North
- Drawing A20, Floor Plan – West Hall, Bay 5 South
- Drawing A21, Floor Tile Photos – 1
- Drawing A22, Floor Tile Photos - 2
- Drawing A23, Floor Tile Photos - 3
- Drawing A24, Floor Tile Photos - 4
- Drawing A25, Floor Tile Photos - 5
- Drawing A26, Floor Tile Photos - 6
- Drawing A27, Construction Details – 1
- Drawing A28, Construction Details – 2
- Drawing A29, Construction Details – 3
- Drawing A30, Construction Details - 4

Exhibit C – Project Specifications

- Cover Sheet
- Table of Contents
- Section 00850, List of Drawings
- Section 01001, Additional Conditions
- Section 01010, Scope of Work

- Section 09385, Dimension of Stone Tile

Exhibit D – Bid Form