

1. Please confirm that as a 501(c)(3) organization, a contract between USRC and the law firm will not result in the law firm being a federal contractor or subcontractor.

USRC is a private, non-profit corporation that is neither part of a federal department or agency nor funded through a federal appropriation of funds. No firm under contract to USRC is a federal contractor or subcontractor.

2. If awarded the contract, will the firm be required to register with SAM (System for Award Management)?

If awarded the contract, the firm will not be required to register with SAM.

3. If awarded the contract, are there any local, District of Columbia, State or Federal regulations that would “flow down” from your agreement with the Federal Railroad Administration or your agreement with any other entity and be incorporated into the contract?

USRC does not use any governmental grant funding to offset its costs associated with legal services. Therefore, there are no “flow-down” provisions that need to be incorporated into the contract/engagement letter.

4. Does USRC have a form of certification that the firm should fill out with respect to the firm’s exclusion status? If not, can you direct us to the appropriate form?

USRC does not have a form of certification nor do we know of any existing form that can be used for this purpose. Firms have included variations of the wording contained in Section 2.13 (21) to develop a certification that is then incorporated into Part 7 of their Proposal. The appropriate representative of the firm signs to certify the exclusion status.

5. In order to determine the firm’s right to assert that certain information in its proposal is exempt from disclosure, would you please identify the applicable law that USRC would apply to determine whether information is subject to an exemption from disclosure.

As a private, non-profit organization, USRC is not subject to the Federal Freedom of Information Act or other governmental public information laws or regulations. Firms may designate portions of their proposals as confidential, but the determination of whether the designated response is confidential is solely at the discretion of USRC.

6. The RFP states that “additional sheets” will not be allowed. Is it permissible to include attorney bios as an addendum to our response, or will those pages count towards the 30 page limit?

Attorney bios can be submitted as an addendum and will be excluded from the page limitation.

7. What was the annual legal spend for 2017 and 2018?

USRC prefers not to disclose this information.

8. What are the hourly rates being charged by the law firm currently providing corporate legal services? Are there separate rates for each of the areas of concentration?

USRC prefers not to disclose this information.

9. Do you have any alternative fee arrangements with your current law firm?

There are no alternate fee arrangements at present. USRC is interested in receiving competent and effective legal services on the most cost-efficient basis possible. Therefore, in addition to providing the required hourly rates, firms are welcome to propose alternate fee arrangements or to express their willingness to enter into such arrangements as appropriate.

10. Can you provide a breakdown of law firm hours spent on each of the areas of concentration during 2017 and 2018?

The areas of concentration were provided as a means of organizing the various expected tasks contained in the scope of work. Billings for legal work are not broken-down in that manner.

Miscellaneous

Addendum 1 Attachment A is the sign-in sheet from the Pre-Proposal Conference held on January 16, 2019.

UNION STATION REDEVELOPMENT CORPORATION
CORPORATE LEGAL SERVICES PRE-PROPOSAL CONFERENCE - SIGN-IN SHEET

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