



### **Nzinga Baker**

Vice President, Director of Finance and Administration

Nzinga is the Vice President and Director of Finance and Administration at USRC. She is responsible for handling all financial management aspects of the corporation including capital and operating budget preparation; development and analysis of cash flow statements, audit preparations and review, tracking of corporate expenses, and ensuring all monthly financial statements accurately reflect corporate activity to report to the Board of Directors.

Since joining USRC in 2004, Nzinga has served as the lead procurement officer on all contract negotiations for the corporation, and assists in the management of construction activities in the Union Station parking garage. She was the organization's lead representative on the intercity bus relocation plan. She oversaw the construction of the new bus deck in the parking garage, which was delivered three months after plan development, and worked to transition several major carriers including Greyhound, Megabus, and BoltBus to the Union Station bus deck, now known as the Intercity Bus Terminal. She also provides oversight of the garage operator contract, including review of preventative maintenance schedules, as well as annual budgets and monthly reports to ensure the receipt of all revenues and expenses are in-line with budget expectations.

Prior to joining USRC, Nzinga worked at Spaulding and Slye Colliers and Cottonwood Management Services in a variety of property management functions. She served as lease administrator on behalf of Mitre Corporation for 31 sites located throughout the US, and provided property management oversight in the turnover of one of the first commercial building to deliver in the burgeoning Capital Riverfront neighborhood. Nzinga oversaw the asset from construction to occupancy and beyond. She attended construction meetings, organized tenant move-ins, completed tenant and base building punch-lists, and prepared due diligence documents for building sale.

Nzinga has a Bachelor of Arts in Political Science from Howard University, and a Masters in Business Administration from Keller Graduate School of Management. She is also a member of Women's Transportation Seminar (WTS).

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